



# Disaster preparedness checklist

## Do you have what it takes to endure and respond to a disaster?

Preparing for communication issues is imperative to ground operations during disasters and catastrophes. Plan ahead to ensure the right equipment is available and personnel are trained to respond appropriately. Preparations should include redundancies in both personnel and equipment to ensure a quicker return to service.

### Equipment Preparedness

- Surplus of portable two-way radios**  
Increase available two-way radios by at least 15% more than your current pool to communicate with volunteers and assisting agencies.
- Increase two-way radio accessories, two-way radio chargers and antennas**  
Keep an additional 10%-15% stock of antennas, chargers, and programming cables to configure talk groups.
- Software updates**  
Implement software updates faster and more efficiently via the over-the-air solution and avoid the risk of not being connected due to outdated radios.
- Replacement parts**  
Ensure there is a stock of backup replacement parts for all two-way radios and other communications equipment.
- Check Fuel Generators**  
Test fuel generators and ensure they have enough fuel for at least 8 hours.
- Verify Spare Equipment**  
Take stock of spare equipment, antennas, lines, and infrastructure boards and check if you have the right version of each.

### Operational Considerations

- Prep Site-On-Wheels**  
Locate available site-on-wheels in the area and place them on standby.
- Contact Crews**  
Reach out to local tower crews to assist with post-storm restorations.
- Line Up Technicians**  
Identify service technicians outside the disaster zone who can participate in restoration efforts.
- Access System Support Center**  
Open a storm phone bridge with the Motorola Solutions' Systems Support Center (SSC) during the storm for direct access to logistics, order management, and SSC resources.
- Contact All Public Safety Answering Points (PSAPs)**  
Contact Supervisors and Managers in your area to make sure they are prepared and keep an open line of communication throughout the disaster and restoration.
- Contact Your Emergency Operation Centers (EOCs)**  
Make sure EOCs are ready for 24/7 operations and stocked with adequate food, water, medical supplies, and sleeping quarters.

To learn more about how to prepare for a disaster, visit: [www.motorolasolutions.com](http://www.motorolasolutions.com)



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